

CALL TO ORDER

The meeting was called to order by President Petruccio at 6:04 p.m.

Roll Call:

Present: Mrs. El-Khoury, Mr. Mackey, Mr. Monin, Mrs. Petruccio, Mrs. Roseum

Absent: Mr. Buttari, Ms. Clampitt

Also present:

Director Rick Werner; Deputy Director Eric Linderman; Fiscal and Compliance Officer Vicki Simmons; Executive Assistant/Board Liaison Trisha Lastoria, and Library staff: Brian Campbell, Holly Ferkol and Tom Johnson.

Additions to the agenda: Mr. Werner stated that there was a revised agenda

Citizen's Comment: *no comments*

President Petruccio presented the following minutes:

- Building Committee Meeting of the Board of Trustees, November 18, 2024
- Regular Meeting of the Board of Trustees, November 18, 2024

MOTION 95-24

Mr. Monin moved and Mrs. Roseum seconded that the following minutes be approved as presented.

- Building Committee Meeting of the Board of Trustees, November 18, 2024
- Regular Meeting of the Board of Trustees, November 18, 2024

On roll call the following vote was cast: All "Ayes". Motion carried.

MOTION 96-24

Mr. Monin moved and Mr. Mackey seconded that the Board accept the bonds for the Fiscal Officer at \$75,000 and the Financial Assistant at \$25,000 for 2025.

On roll call the following vote was cast: Mr. Buttari, "Absent", Ms. Clampitt "Absent"; Mrs. El-Khoury "Yes"; Mr. Mackey, "Yes"; Mr. Monin, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Roseum "Yes". Motion carried.

Ms. Lastoria administered the oath of office for Fiscal Officer to Ms. Simmons.

FISCAL OFFICER’S REPORT

Public Library Fund Distribution

PLF	2023	2024	% Increase
December	\$ 219,196.06	\$ 225,450.77	2.85 %
YTD	\$ 2,531,368.81	\$ 2,384,733.42	-5.79 %

MOTION 97-24

Mrs. Roseum moved and Mr. Mackey seconded that the Board approve the November 2024 Fiscal Officer’s report:

NOVEMBER LIST OF BILLS PAID:	\$815,571.39
NOVEMBER FINANCIAL STATEMENT:	YTD

	RECEIPTS	EXPENDITURES	BALANCES
General Fund	\$7,768,949.17	\$6,189,006.78	\$3,100,204.44
Grants	\$0.00	\$1,000.00	\$0.00
Corona Virus Relief Fund Public Library	\$0.00	\$0.00	\$0.00
Capital Projects Fund	\$87,690.90	\$774,265.13	\$2,344,845.63
Building Construction	\$0.00	\$0.00	\$0.00
Computer Information	\$0.00	\$43,080.48	\$18,200.76
Eastlake Coal Plant	\$0.00	\$0.00	\$0.00
Worrallo Fund	\$0.65	\$148.65	\$12,965.47
TOTALS	\$7,856,640.72	\$7,007,501.04	\$5,476,216.30
NOVEMBER INVESTMENTS	\$4,765,465.32		

On roll call the following vote was cast: Mr. Buttari, “Absent”, Ms. Clampitt “Absent”; Mrs. El-Khoury “Yes”; Mr. Mackey, “Yes”; Mr. Monin, “Yes”; Mrs. Petruccio, “Yes”; Mrs. Roseum “Yes”. Motion carried.

MOTION 98-24

Mr. Monin moved and Mrs. Roseum seconded that the Board approve the request for the Advance of Taxes collected.

On roll call the following vote was cast: Mr. Buttari, “Absent”, Ms. Clampitt “Absent”; Mrs. El-Khoury “Yes”; Mr. Mackey, “Yes”; Mr. Monin, “Yes”; Mrs. Petruccio, “Yes”; Mrs. Roseum “Yes”. Motion carried.

AUTHORIZATION MOTIONS

MOTION 99-24

Mr. Monin moved and Mrs. Roseum seconded that the Fiscal Officer be authorized to transfer funds on the Library's books from one account to another during 2025 as needed.

On roll call the following vote was cast: Mr. Buttari, "Absent", Ms. Clampitt "Absent"; Mrs. El-Khoury "Yes"; Mr. Mackey, "Yes"; Mr. Monin, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Roseum "Yes". Motion carried.

MOTION 100-24

Mr. Mackey moved and Mrs. Roseum seconded that the Board authorize the Fiscal Officer to invest Library funds in 2025 in accordance with the current Library Investment Policy.

On roll call the following vote was cast: Mr. Buttari, "Absent", Ms. Clampitt "Absent"; Mrs. El-Khoury "Yes"; Mr. Mackey, "Yes"; Mr. Monin, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Roseum "Yes". Motion carried.

MOTION 101-24

Mrs. Roseum moved and Mr. Monin seconded that the Board approve the following authorization motion:

- The President or Vice-President of the Board, along with either the Fiscal Officer or Assistant Fiscal Officer is authorized to sign checks written against the General Fund.

On roll call the following vote was cast: Mr. Buttari, "Absent", Ms. Clampitt "Absent"; Mrs. El-Khoury "Yes"; Mr. Mackey, "Yes"; Mr. Monin, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Roseum "Yes". Motion carried.

MOTION 102-24

Mr. Monin moved and Mr. Mackey seconded that the Board approve the 2025 Property, Auto and Blanket insurance with Selective Insurance for \$27,066.00

On roll call the following vote was cast: Mr. Buttari, "Absent", Ms. Clampitt "Absent"; Mrs. El-Khoury "Yes"; Mr. Mackey, "Yes"; Mr. Monin, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Roseum "Yes". Motion carried.

MOTION 103-24

Mr. Monin moved and Mrs. Roseum seconded that the Board approve the 2025 Employment Practices, Directors & Officers Liability Policy with Selective Insurance for \$2,071.00

On roll call the following vote was cast: Mr. Buttari, "Absent", Ms. Clampitt "Absent"; Mrs. El-Khoury "Yes"; Mr. Mackey, "Yes"; Mr. Monin, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Roseum "Yes". Motion carried.

COMMITTEE REPORTS

AUDIT (Roseum, Buttari, El-Khoury, Tyler) *did not meet*

BUILDINGS (Monin, Buttari, Clampitt)

Mr. Monin stated that the committee did not meet, but the HVAC system at Willoughby Hills was discussed during the Finance and Planning Committee meeting, and now a discussion will be held on the new Administration building.

FINANCE AND PLANNING (Roseum, Mackey, Clampitt)

Mrs. Roseum stated that the committee met prior to this meeting to discuss the 2025 Temporary Budget.

MOTION 104-24

Mr. Monin moved and Mr. Mackey seconded that the Board authorize the transfer of \$1,250,000.00 from the unencumbered General Fund balance to the Capital Projects Fund.

On roll call the following vote was cast: Mr. Buttari, "Absent", Ms. Clampitt "Absent"; Mrs. El-Khoury "Yes"; Mr. Mackey, "Yes"; Mr. Monin, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Roseum "Yes". Motion carried.

MOTION 105-24

Mrs. Roseum moved and Mr. Monin seconded that the Board authorize the transfer of \$42,200.00 from the unencumbered General Fund balance to the Computer Information Fund.

On roll call the following vote was cast: Mr. Buttari, "Absent", Ms. Clampitt "Absent"; Mrs. El-Khoury "Yes"; Mr. Mackey, "Yes"; Mr. Monin, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Roseum "Yes". Motion carried.

MOTION 106-24

Mr. Mackey moved and Mrs. Roseum seconded that the Board approve the 2025 Temporary Budget as presented.

On roll call the following vote was cast: Mr. Buttari, "Absent", Ms. Clampitt "Absent"; Mrs. El-Khoury "Yes"; Mr. Mackey, "Yes"; Mr. Monin, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Roseum "Yes". Motion carried.

PERSONNEL (El-Khoury, Mackey, Roseum) *did not meet*

MOTION 107-24

Mr. Monin moved and Mrs. Roseum seconded that the Board approve the Personnel Actions report as presented.

On roll call the following vote was cast: All "Ayes". Motion carried.

APPROVAL OF SLATE OF OFFICERS AND COMMITTEE MEMBERS FOR 2025

President Petruccio presented the Slate of Officers for 2025.

MOTION 108-24

Mr. Mackey moved and Mrs. Roseum seconded that the Board approve the nominating report as presented:

President	Mrs. Roseum
Vice-President	Mrs. El-Khoury
Secretary	Ms. Clampitt

2025 Committee members: tabled until the January meeting

On roll call the following vote was cast: All “Ayes”. Motion carried.

POLICY (Buttari, Monin, El-Khoury)

did not meet

ADMINISTRATION REPORT

RESOLUTION 109-24

Mr. Monin moved and Mrs. Roseum seconded that the Board adopt the resolution to approve the 2025 CLEVNET membership contract at a cost of \$189,105.56.

On roll call the following vote was cast: Mr. Buttari, “Absent”, Ms. Clampitt “Absent”; Mrs. El-Khoury “Yes”; Mr. Mackey, “Yes”; Mr. Monin, “Yes”; Mrs. Petruccio, “Yes”; Mrs. Roseum “Yes”. Motion carried.

MOTION 110-24

Mr. Mackey moved and Mrs. Roseum seconded that the Board approve the three-year arrangement with Lake County Cleaning effective January 1, 2025.

On roll call the following vote was cast: Mr. Buttari, “Absent”, Ms. Clampitt “Absent”; Mrs. El-Khoury “Yes”; Mr. Mackey, “Yes”; Mr. Monin, “Yes”; Mrs. Petruccio, “Yes”; Mrs. Roseum “Yes”. Motion carried.

RESOLUTION 111-24

Mr. Monin moved and Mr. Mackey seconded that the Board approve the resolution for the 2025 Board Meeting Dates and Locations.

On roll call the following vote was cast: All “Ayes”. Motion carried.

ADMINISTRATION REPORT

Director's Report/Rick Werner

Administration Building Update

The bidding process for the administration building renovation is underway. GPD held a prebid meeting at the building on November 26 and a number of potential general contractors attended. Maintenance staff have opened the building for follow-up visits by contractors.

The original due date for the bids was December 12, 2024. A number of general contractors who are interested in the project asked for a short extension of the bidding deadline. Consequently, we have extended the due date for the bids until the week of December 16.

As a result of the deadline extension, we will not have a general contractor recommendation for the Board to consider at its December meeting. After consulting with Diane Petruccio and Nick Monin, we are planning to schedule a Special Board meeting for Monday, January 6, 2025, at 5:30 PM at Eastlake City Hall. The Special meeting will be preceded by a Buildings Committee meeting at 5:00 PM for Jason to present the general contractor recommendation and to answer any questions from the Board.

One issue that has come up since the release of the bidding documents is the possibility of increasing the scope of the HVAC component of the project to include two types of heating equipment: finned tubes/radiators and forced air. The existing building has both types of heat distribution and Trane has proposed replacing that system in its entirety. The GPD bidding documents call for the elimination of the finned tube/radiator system, relying on the upgrading of the forced air system.

As we have discussed this more internally and with Jason, we are coming around to the conclusion that it could be advantageous for the building to have both methods of heat distribution. The building is not insulated and we want to ensure that staff working in the building (especially those working in larger workspaces) are comfortable.

If we proceed with the Trane proposal to maintain and improve both systems, it will add \$140,772 to the project cost. We will be prepared to discuss this issue with the Board at its December 16th meeting.

The flat roof replacement project is largely completed. Given the weather conditions, the contractor will have a little work to do in the spring but the roof is watertight for the renovation project to proceed.

Willoughby Hills Library

As the Board is aware, Eric Linderman, Tom Johnson, and I have been working with Holly Ferkol, Chris Gumal, and Sarah Vargo from the Willoughby Hills Library leadership on ways to make better use of the existing space within the Library and to explore the possibility of securing additional space within the Community Center to better serve patrons.

The Willoughby Hills Library and administrative teams met with Willoughby Hills Mayor Chris Hallum and Recreation Coordinator Laura O'Donnell on December 4 to begin to discuss the possibility of identifying additional dedicated space at the Community Center for the Library to use.

At the meeting, we first reviewed with the Mayor and Ms. O'Donnell the fact that WEPL has completed the tasks that we had agreed with the City that we would get done in 2024: (1) the removal of the old book pick-up box in the front wall of the building and its replacement with a window (at the City's request) and (2) the replacement of the Library signage in the lobby of the Community Center and at the front entrance of the Library.

Prior to the meeting, the City through Ms. O'Donnell had offered to lease to the Library two different rooms on the lower level of the Library: the Historical Room and the Schaeffer Room. At the meeting, we asked if there was space on the main level of the building (most likely part or all of the O'Ryan Room) as it would be most advantageous to us to have adjacent space. Mayor Hallum indicated to us that the City would not be willing to lease us any additional space on the main level.

After discussing both of the rooms that the City was offering on the lower level, we expressed interest in the Schaeffer Room, which is the larger of the two with the caveat that we would have to get Board approval and budget authority to move forward.

We believe that we can make productive use of the additional space for programming, staff workspaces, and other projects. Securing new space will allow us to use more of the existing space within the four walls of the Library for materials and display space. We would like to get authorization from the Board to continue our discussions with the City so that we can bring to the Board a firm proposal in early 2025.

Even as we explore the possibility of additional space, Holly and Chris have moved forward on their reconfiguration of the existing Library space by creating a reference desk near the front entrance so that patrons can access either circulation or reference assistance as they enter the Library.

On a separate note, Holly and I attended the Willoughby Hills Recreation Commission on December 11 to seek "sanctioning" (their term for approval) to continue to use Community Center meeting room space for free. The Commission sanctioned us and offered many compliments to Holly and the Willoughby Hills Library staff for all of their service to the residents of Willoughby Hills.

Cleaning Contractor Recommendation

Tom Johnson has conducted a request for proposal process for the three-year building cleaning contract. We will be asking the Board to consider our recommendation for a three-year arrangement with Lake County Cleaning starting January 1, 2025. We have worked with LCC for many years and its proposal was the most economical.

As the new contract goes into effect, we will be asking LCC to meet with the management team of each building to learn of any special cleaning needs or issues that the building has. Working with LCC, we will do our best to address those requests.

Deputy Director's Report/Eric Linderman

Human Resources Update

Willoughby Library Assistant Manager

Brian Campbell, Donna Rosciszewski and I have completed interviews for the assistant manager position at the Willoughby Library. We are satisfied with the process so far and will make a selection soon.

Our hiring process for this position has been focused on locating someone with the ability to continue many of the outreach efforts begun by Brian and Deb Mullen. Several promising candidates offer extensive backgrounds in public programming and are enthusiastic about working with community partners.

Children's Services

For the 2024 budget, we planned for the possibility of hiring a children's librarian at the Willoughby Hills library. Currently Sarah Vargo divides her time between her role as the Willoughby Hills children's services manager and her responsibilities as a coordinator of children's services systemwide.

At this time, I have worked with Sarah to update her position description and to plan for a 32-hour/week children's librarian at the Willoughby Hills location. The benefits of this change will accomplish several goals to add services to the Willoughby Hills library and to dedicate more of Sarah's time to developing systemwide programs and services. One part of our plan is to implement a regular in-house training program for children's staff on story times, collection development, and reference services for children and parents.

The plan to move forward with these changes has been decided for the 2025 budget year. We will post an ad for a 32-hour/week children's librarian soon and begin the interview process in January.

Budgets for 2025

I have been working with managers to finish budgets for programming and continuing education. As of October 31, we already have an 18% increase in program attendance compared to the entire year of 2023. So, designating more of our funds to build on this growth makes sense. Our current working budget of the 2025 draft, with a total of \$59,550, includes a 23% increase over the 2024 budget for programming presenters and supplies.

Each year, I complete a budget for continuing education for staff. This allows for staff to attend conferences, workshops and online training to improve their skills. The 2024 budget was \$19,458, which accounted for event registration fees and staff membership in Leadership Lake County. Participation in the 2024 Public Library Association in Columbus was an important part of that budget. For the 2025 budget, I am including the anticipated participation of many on our staff at the Ohio Library Council convention in Cleveland.

Marketing & Public Relations Report/Patrick Culliton

Veteran's Day Book Donation Drive

Thanks to the overwhelming generosity of our community, our Veterans Day Book Donation Drive was a HUGE success! We sorted and packed nearly fifty boxes of books, which are being distributed or will be soon to Louis B. Stokes VA Medical Center, the Volunteers of America Domiciliary, Legion post 112 in Madison, and Legion post 214 in Willoughby. Thank you to all who donated, our staff who worked hard to organize and execute the Drive, and, of course, to our Veterans, for all they have sacrificed for our country.



New Library Services Guide

Michelle conceived and designed a new Library Services Guide that collects the majority of our services. Trish has copies for the Board. We are now including these in the welcome folders that we give new cardholders, making those cleaner and more organized, in addition to having them available at the desks, in little free libraries, and at the top of our homepage. Michelle worked very hard on this, and it is a great addition to our promotional materials. [What Are You Thankful for the Library?](#)

Our “Why are you thankful for the library?” promotion was a success. Patrons had most of the month to answer the questions on half-sheets set out at the desks in every Library. 2 patrons from each library were selected at random for \$50 Amazon gift cards. The responses were so wonderful. You can see a selection of these responses below:



Libraries ensure access to all types of media and facilitate learning for everyone. They are essential for growth and foster education and learning. I am thankful for the library because they keep us free. - Trisha

So many reasons! Most importantly, it was a place that I could bring my kids when they were little and we were living on a single income. They experienced wonderful social opportunities with storytime and evening programs. They were able to use a computer before we owned one. The best part is that they grew to love and respect books. - Julie

You allow me to visit all kinds of new worlds through reading. - Karen

I love the sense of community, the calm feeling of being surrounded by books and by people who question more than they answer, the excitement of children's programs, the ability to give my children choices of books for free, and seeing friends. - Jenni

I moved to the area this summer and was lonely and looking for a welcoming community space to do my remote work, meet people, and check out materials. When NE Ohio had the tornadoes and I lost power for 1 week, the library let me charge my lifesaving medical devices. Thank you! - Rachael



I am thankful for the library because it supplies me with knowledge, entertainment, and kindness for free! - Paula

It lets me get cool stuff and books and I like that stuff. - Brannigan

Our library is a wonderful and welcoming place. My children love coming to the programs, we've held birthday parties here, and staff know us by name. Everyone is so helpful when I am looking for a specific resource. - Tricia H

I get to spend quality time with my three baby girls. - Lucie

I think the library is the best deal in town. There are so many services and many are free. - Debra

I use the computers often, which is so helpful. Printing important papers is wonderful. Once I had a family crisis (a death) and was asked to coordinate everything. I was in panic mode. Didn't have a smart phone yet. Went to the library minutes before closing and the lady at the desk helped me check out a hot spot. I was so grateful I started to cry. I wanted to hug her. So that's one for the books. - Linda

Moving Large Format Printer

After some internal discussions, we decided to move the Large Format Printer from the Marketing office to the Eastlake Makerspace. The LFP will still be used for in-house promotions, as per its original intent, but will now also be offered as another tool.

WEPL in the News

The Veteran's Day Book Donation Drive was in the News-Herald article "Veterans Day events planned in Northeast Ohio" on 11.4.24

Paid Sponsorships

- Our ad ran in the Holiday Gift Guide in NE Ohio Parent and NE Ohio Boomers
- We were a sponsor for United Way Winterfest

Professional Development

- How to Weather the Turbulence of a Video Auditor, NEO-RLS, 11.6.24 (Patrick)
- Community Outreach Networking Meeting, NEO-RLS, 11.12.24 (Michelle)
- Kanopy Town Hall for North American Public Libraries, Kanopy, 11.14.24 (Patrick)

Children's Services Manager Report/Sarah Vargo

The circulation staff at Eastlake, Willowick and Willoughby created over 700 new and updated cards new students in the W-E Schools as we continue our card partnership. They stuffed over 850 envelopes with information for the new students. Thank you for your hard work!

The new permanent Story Walk funded by the Boosters has finally been installed at Manry park in Willowick! We'll be working on some grand opening programming in the spring once the weather breaks. A huge thank you to the Boosters for funding the project and for the City of Willowick's partnership and installation.

In November the children's staff gathered for a meeting and learned about Novel Effect. This new service has been an overwhelming success in our storytimes. The app listens while we read a book and produces sound effects that enhance the experience. Big thank you to Jennifer Yandle for making us aware of the product!

Library Systems Manager Report/Amanda Schoen

The fourth quarter of 2024 has been filled with a lot of maintenance work behind the scenes keeping everything in the library functioning well. Some of this work has included:

- New software for public catalog computers after the update of the public catalog to Aspen.
- Updating our VOIP server to a new version.
- Updating the public display hardware at Willoughby Library

- Moving the large format poster printer from WEPL admin to Eastlake Library. Early in 2025, patrons will be able to print posters at the Eastlake Library makerspace for a small fee.
- Installing new PCs for the new Willoughby Hills reference desk. Willoughby Hills Library is excited to provide a reference service point closer to the door to provide help to patrons.
- New security software is being rolled out by Clevnet in December for both our public and staff PCs. This will ensure that our library computers are always up to date and have the best security possible.
- We are also in the planning stages for network infrastructure designs for the new WEPL admin building.

Jenny Sutter continues to be a big hit with patrons providing technology training in the form of weekly classes. She is also available to patrons for one-on-one help. From August until the beginning of December, she has had 15 one-on-one appointments with patrons helping them with their technology needs. Her work and interpersonal skills make her a valuable resource to patrons. Her monthly technology blog continues to be a hit too. Look for her post on how to use the new public catalog later this month!

Willoughby Hills Library Branch Report/Holly Ferkol

Our two Reference desks and two chairs have arrived at our library. Our Children's area now has a new table and new chairs for children and adults. The new signs were installed at the entrance of the building and at the entrance of the library. Mayor Hallum is preparing an estimate for the price of advertising our Willoughby Hills Library programs on their digital sign. The City of Willoughby Hills installed a window in the spot where the after-hours boxes were located near the entrance of the Willoughby Hills Community Center.

Pattie Purcell has accepted the 32-hour position in our Circulation department. She worked at a public library in Connecticut for many years.

Our Children's programs were extremely popular with 123 patrons in attendance for Meet Moana! and 174 in attendance for Outback Ray's Amazing Animal Show. Homeschool Science with NOPEC had 44 patrons in attendance and Meet Samantha: An American Girl program had 12 in attendance. Our storytimes and music and movement programs remain popular. There is now a program called Empowerment Circle for Teens presented by a staff member of Forbes House. Teens can come to this program every other Monday at 3:45 pm to discuss teen issues in a relaxed and safe environment.

Murder at the Hills and Movie at the Hills was successful. Sew a Fabric Cord Keeper was a sewing class enjoyed by teens. Pitfalls of Senior Living Journey had 11 patrons in attendance and there were 20 patrons who attended the Lake County Council on Aging program. Chris Gumal had a holiday craft that was a big hit called Folded Book Tree with 21 patrons in attendance. There was an Advanced iPad Tips & Tricks class that was a success. An Evening with Terry Pluto was a program organized by the Assistant Managers and had 165 patrons who attended the program.

Willowick Library Branch Report/Kathleen Jozwiak

Lori Vayo will be taking over as our Passport Program Manager in 2025. Annual recertification is running late this year. The regional office has a deadline of March 1, 2025 this time around. Lori will be facilitating that.

We welcome Heather Shadle, our new YA Associate, who starts December 16.

Patron Brian Bowes donated two copies of his children's book Inside out Pajama Party book for our Willowick branch.

Holiday programming includes Holly Jolly for children on December 17 and Noon Years Eve for children on December 31. Adults were able to hear author Sue Steward talk about her newest book on the Christmas Story House December 5 and author Chris Lambert will talk about Mr. Jingeling on December 11.

Our new monthly series for 2025 will be "Help I Need To..." where we will target resources on such things as food and housing in our area. People who need the resources or those looking to volunteer can attend to learn more.

OLD BUSINESS *no old business*

NEW BUSINESS *no new business*

NEXT MEETINGS: all at WEPL Administrative Offices

Monday, January 6, 2025 Building Committee meeting 5:00 p.m.

Monday, January 6, 2025 Special Board meeting 5:30 p.m.

Monday, January 27, 2025 Finance and Planning Committee meeting 5:30 p.m.

Monday, January 27, 2025 (**4th Monday**), Regular Board meeting 6:00 p.m.

MOTION 112-24

Mr. Monin moved and Mr. Mackey seconded that the Board adjourn into executive session to discuss the ongoing collective bargaining agreement negotiations and the evaluations of the Director and Fiscal Officer at 7:02 p.m.

On roll call the following vote was cast: Mr. Buttari "Absent"; Ms. Clampitt "Absent"; Mrs. El-Khoury "Yes"; Mr. Mackey, "Yes"; Mr. Monin, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Roseum "Yes". Motion carried.

The Board returned from executive session at 8:32 p.m.

MOTION 113-24 - TABLED

_____ moved and _____ seconded that the Board approve the proposed _____% salary adjustments to the Director's position effective the first full pay period of January 2025.

On roll call the following vote was cast: Mr. Buttari, _____; Ms. Clampitt _____; Mrs. El-Khoury _____; Mr. Mackey, _____; Mr. Monin, _____; Mrs. Petruccio, _____; Mrs. Roseum _____. Motion carried.

MOTION 114-24 - TABLED

_____ moved and _____ seconded that the Board approve the proposed ____% salary adjustments to the Fiscal Officer’s position effective the first full pay of January 2025.

On roll call the following vote was cast: Mr. Buttari, _____; Ms. Clampitt ____; Mrs. El-Khoury ____; Mr. Mackey, _____; Mr. Monin, _____; Mrs. Petruccio, _____; Mrs. Roseum _____. Motion carried.

ADJOURNMENT

MOTION 115-24

Mrs. Roseum moved and Mr. Monin seconded that the Board adjourn at 8:32 p.m.

On roll call the following vote was cast: All “Ayes.” Motion carried.

Respectfully submitted,

Board President

Board Secretary