# WILLOUGHBY-EASTLAKE PUBLIC LIBRARY BOARD OF TRUSTEES ANNUAL MEETING OF THE RECORDS COMMISSION MONDAY, OCTOBER 16, 2023, 5:55 PM, WILLOUGHBY HILLS PUBLIC LIBRARY

### **CALL TO ORDER**

The meeting was called to order by President Petruccio at 5:56 p.m.

### **ROLL CALL**

Present: Mr. Buttari, Mrs. El-Khoury, Mr. Foisel, Mr. Monin, Mrs. Petruccio, Mrs. Roseum.

Also present:

Director Rick Werner; Deputy Director Eric Linderman; Fiscal & Compliance Officer Vicki Simmons; Executive Assistant/Board Liaison Trisha Lastoria, WEPL staff: Carol Tuttle, Amanda Schoen, Deb Mullen, Patrick Culliton and Tom Johnson.

Absent: Mr. Mackey

Additions to the agenda: no additions

Citizen Comments no comments

### MS. SIMMONS PRESENTED THE LIST OF OBSOLETE RECORDS FOR DISPOSAL

### **MOTION 72-23**

Mrs. Roseum moved and Mr. Monin seconded that the Commission approve the application for disposal of obsolete records as presented.

On roll call the following vote was cast: all "Ayes". Motion carried.

## **MOTION 73-23**

**Board President** 

Mr. Monin moved and Mrs. Roseum seconded that the Commission adjourn at 5:59 p.m.
On roll call, the following vote was cast: "All Ayes". Motion carried.
Respectfully submitted,

**Board Secretary**