

WILLOUGHBY-EASTLAKE PUBLIC LIBRARY Special Meeting of the Board of Trustees
Friday, May 29th, 2020, 2:00 p.m. Held virtually via Zoom pursuant to House Bill 197 making temporary changes to the Ohio Open Meetings Act, passed by the Ohio General Assembly on March 27, 2020

CALL TO ORDER

Present: Mr. Buttari, Mr. Mackey, Mr. Monin, Mrs. Petruccio, Mrs. Polewchak, Mrs. Roche, Mrs. Roseum.

Absent: *no absences*

Also present: Director Rick Werner; Deputy Director Eric Linderman; Fiscal & Compliance Officer Vicki Simmons; Administrative Assistant Trisha Lastoria and WEPL Staff.

The meeting was called to order by President Monin at 2:03 p.m.

CHANGES TO THE AGENDA: *no changes*

PUBLIC COMMENT: *no comments*

APPROVAL AND CONSIDERATION OF A RESOLUTION APPROVING THE LIBRARY'S PLAN TO RESPONSIBLY REOPEN TO THE PUBLIC IN JUNE AND THE AUTHORIZATION OF THE PAYMENT OF STAFF WAGES AND BENEFITS THROUGH THE PAY PERIOD THAT ENDS JUNE 20, 2020

Mr. Werner briefed the Board on the reopening plan that was shared with staff via a Zoom meeting earlier this morning. The buildings are planning to reopen on Monday, June 8th, pending the completion of the building modifications. There should be enough supplies (hand sanitizer, etc.) to last for the next few weeks and signage for patrons and the community have been completed and distributed. WEPL and Mentor Library will be using the same timelines for reopening since they are the two largest systems in Lake County. Some of the highlights of the plan are: hours of operation, number of patrons permitted in the buildings, and available services. Also included is the payment of staff wages and benefits through the pay period that ends June 20, 2020.

RESOLUTION 56-20

Mr. Mackey moved and Mrs. Petruccio seconded that the Board approve the Library's plan to responsibly reopen to the public in June and the authorization of the payment of staff wages and benefits through the pay period that ends June 20, 2020.

On roll call, the following vote was cast: Mr. Buttari, "Yes"; Mr. Mackey, "Yes"; Mr. Monin, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Polewchak, "Yes"; Mrs. Roche, "Yes"; Mrs. Roseum, "Yes".

APPROVAL AND CONSIDERATION OF A POLICY ALLOWING THE LIBRARY TO ISSUE RESTRICTED-USE LIBRARY CARDS.

Mr. Linderman explained to the Board that this policy for an online library card will give patrons access to digital resources and curbside services during the pandemic. The WE-3 card profile will be used for this purpose and the patron will register online or call the library to fill out the application. The card will then be mailed to the patron and it can be upgraded later to full privileges with the required documents.

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RESOLUTION 57-20

Mrs. Petruccio moved and Mrs. Roche seconded that the Board approve the policy allowing the Library to issue restricted-use library cards.

On roll call, the following vote was cast: Mr. Buttari, “Yes”; Mr. Mackey, “Yes”; Mr. Monin, “Yes”; Mrs. Petruccio, “Yes”; Mrs. Polewchak, “Yes”; Mrs. Roche, “Yes”; Mrs. Roseum, “Yes”.

OLD BUSINESS

Mr. Mackey brought up the topic of patrons that normally stay in the library due to weather conditions and feels that perhaps each branch should reach out to a nearby church, etc. for an alternative place, if needed. Mr. Werner responded that it will be looked in to and will return with suggestions.

NEW BUSINESS

Mr. Werner acknowledged Lori Caszatt and thanked her for her years at WEPL.
The June Regular Board meeting will be held via Zoom or at city hall pending the guidance from the Governor.

ADJOURNMENT

MOTION 58-20

Mrs. Petruccio moved and Mrs. Roche seconded that the Board adjourn the meeting at 2:54 pm.
On roll call the following vote was cast: All ayes. Motion carried.

Respectfully submitted,

Board President

Board Secretary