

WILLOUGHBY-EASTLAKE PUBLIC LIBRARY Special Meeting of the Board of Trustees
Friday, May 1st, 2020, 2:00 p.m. Held virtually via Zoom pursuant to House Bill 197 making temporary changes to the Ohio Open Meetings Act, passed by the Ohio General Assembly on March 27, 2020

CALL TO ORDER

Present: Mr. Buttari, Mr. Mackey, Mr. Monin, Mrs. Petruccio, Mrs. Polewchak, Mrs. Roche, Mrs. Roseum.

Also present: Director Rick Werner; Deputy Director Eric Linderman; Fiscal & Compliance Officer Vicki Simmons; Administrative Assistant Trisha Lastoria, WEPL staff and other interested observers.

Absent: no absences

The meeting was called to order by President Monin at 2:00 p.m.

CHANGES TO THE AGENDA no changes

PUBLIC COMMENT Deborah Michaels inquired about when the Library will open to patrons and what the capacity will be, Mr. Werner responded that the reopening plan for patrons is being worked on, the approximate date for patrons will be the end of May.

FISCAL OFFICER REPORT Ms. Simmons briefed the Board on monies received and transfers that she made to various accounts. A check from the BWC for \$6,930.44 was received for the COVID19 dividend that was initiated by the Governor this amount was the approximate premium that was paid in 2018. Ms. Simmons also attended a teleconference with Auditor Faber, he suggested reducing revenues by 20% for 2020 and to defer spending over a longer period of time and to rein in expenses.

Mr. Linderman explained in detail to the Board about the reopening plan which is in phases. The first week will be only staff so that they can get caught up on the backlog of materials. Guidelines that will be followed are social distancing, wearing masks, monitoring temperatures, alternate schedules, positions that can work from home will do so, and vulnerable staff will be accommodated. The second week will offer curbside service to patrons, when patrons are allowed in the building there will be limited areas of congregation and computer use, study rooms will be closed, and only virtual programs will be held for now. Mr. Werner stated that he had a meeting via Zoom with the Bargaining Unit President Cathy Ellers and the bargaining unit team to discuss the reopening plan, one of the suggestions is to hold an all staff meeting via Zoom on May 8. President Monin stated that the reopening plan looks good and to continue to work with the Lake County Libraries as well as the guidance from the OLC to move forward safely.

RESOLUTION APPROVING THE PLAN TO RESPONSIBLY REOPEN THE LIBRARY AND TO CONTINUE TO PROTECT THE HEALTH AND WELFARE OF LIBRARY STAFF AND PATRONS

RESOLUTION 45-20

Mrs. Petruccio moved and Mrs. Roseum seconded that the Board approve the plan to responsibly reopen the Library and to continue to protect the health and welfare of Library staff and patrons.

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On roll call, the following vote was cast: Mr. Buttari, "Yes"; Mr. Mackey, "Yes"; Mr. Monin, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Polewchak, "Yes"; Mrs. Roche, "Yes"; Mrs. Roseum, "Yes".

RESOLUTION APPROVING THE EXTENSION OF THE CLOSURE OF THE LIBRARY TO THE PUBLIC TO RESPOND TO THE CORONAVIRUS PUBLIC HEALTH CHALLENGE AND THE PROVISION OF SOCIALLY DISTANT PUBLIC LIBRARY SERVICES AND COMPENSATION FOR STAFF FOR AUTHORIZED HOURS THROUGH MAY 31, 2020

RESOLUTION 46-20

Mr. Mackey moved and Mrs. Polewchak seconded that the Board approve the extension of the closure of the Library to the public to respond to the Coronavirus public health challenge and the provision of socially distant public library services and compensation for staff for authorized hours through May 31, 2020.

On roll call, the following vote was cast: Mr. Buttari, "Yes"; Mr. Mackey, "Yes"; Mr. Monin, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Polewchak, "Yes"; Mrs. Roche, "Yes"; Mrs. Roseum, "Yes".

OLD BUSINESS Mr. Buttari would like a summary of what services have been provided during the closure to the community, Mr. Werner and Lori Caszatt are currently working on this. A bulletin will be sent out and Mr. Werner will communicate with the area mayors and city council on our plan to reopen.

NEW BUSINESS The May 18th Regular Board meeting will be held via Zoom. Mr. Mackey thanked management and the staff for everything that they have done and remaining positive during this difficult time. Mr. Werner acknowledged Bob Thompson's retirement after a long employment with WEPL.

ADJOURNMENT

MOTION 47-20

Mrs. Petruccio moved and Mrs. Roche seconded that the Board adjourn the meeting at 2:59 p.m. On roll call the following vote was cast: All Ayes. Motion carried.

Respectfully submitted,

Board President

Board Secretary