

WILLOUGHBY-EASTLAKE PUBLIC LIBRARY, Annual Meeting of the Records Commission
Monday, October 17, 2016, Willowick Library, 6:55 p.m.

MINUTES

Mrs. Roseum called the meeting to order at 7:04 p.m.

Present: Mr. Buttari, Mr. Mackey, Mr. Monin, Mrs. Polewchak, Mrs. Petruccio, Mrs. Roche
and Mrs. Roseum.

Also present were: Mr. Werner, Mr. Linderman, Ms. Simmons, Mr. Johnson and Ms. Phillis

Citizens present were: Mr. Jason Nolde, Mr. DiCioccio, Ms. Burns, Ms. Mullen, Mr. Semonik,
Ms. Vayo and Deborah Michaels

Ms. Simmons presented the list of obsolete records for disposal which included the 2010 Accounts Payable, past leave requests forms and medical files.

MOTION 89-16

Mrs. Roche moved and Mrs. Polewchak seconded that the Commission approve the application for disposal of obsolete records.

On roll call, the following vote was cast: Mr. Buttari "Yes", Mr. Mackey "Yes", Mr. Monin "Yes", Mrs. Polewchak "Yes", Mrs. Petruccio "Yes", Mrs. Roche "Yes", Mrs. Roseum "Yes".

MOTION 90-16

Mrs. Petruccio moved and Mrs. Roseum seconded that the Commission adjourn at 7:06 p.m.

On roll call, the following vote was cast: "All Ayes". Motion carried.

Respectfully submitted,

President

Secretary