

WILLOUGHBY-EASTLAKE PUBLIC LIBRARY Regular Meeting of the Board of Trustees,
Monday, October 20, 2014, Eastlake Public Library Meeting Room, 7:00 p.m.

CALL TO ORDER

The meeting was called to order by President Mackey at 7:11 p.m.

Additions to the agenda:

H. Old Business #2: Add: Ross Elevator Invoices

I. New Business: School of Innovation

Ms. Rogers announced that Ms. Simmons had administered the oath of office to Mr. Mausar on October 2, 2014.

Present: Mr. Buttari, Mrs. Fiorello, Mr. Mackey, Mr. Mausar, Mrs. Petruccio, Mrs. Roseum

Absent:

Also attending: Mr. Linderman, Ms. Simmons, Mr. Johnson, Ms. Rogers

Citizens attending: Mrs. Cindric, Mrs. Senning, Mrs. Mullen, Ms. Clark, Ms. Whitlow, Ms. Kelly

Citizen's Comments: Ms. Kelley advised the board of the activities for Staff Appreciation Week and presented each one with a snack package.

Mrs. Mullen requested that the board consider forming a foundation. The library may be missing out on funds that are available to foundations.

Mr. Mackey presented the Minutes of the September 15, 2014 Regular Meeting of the Board of Trustees, the September 24, 2014 Building Committee Meeting, the September 24, 2014 Special Board Meeting, and the October 2, 2014 Special Board Meeting.

MOTION 118-14

Mr. Buttari moved and Mrs. Roseum seconded that the minutes of the September 15, 2014 Regular Meeting of the Board of Trustees, the September 24, 2014 Building Committee Meeting, the September 24, 2014 Special Board Meeting, and the October 2, 2014 Special Board Meeting be approved as presented .

On roll call the following vote was cast: Mr. Buttari, "Yes"; Mrs. Fiorello, "Yes"; Mr. Mackey, "Yes"; Mr. Mausar, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Roseum, "Yes". Motion carried.

FISCAL OFFICER'S REPORT

Ms. Simmons explained the list of bills, the balancing statement, the investment report, and the year-to-date summary, and answered questions about these reports.

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Monday, October 20, 2014

MOTION 119-14

Mrs. Fiorello moved and Mrs. Petruccio seconded that the Board approve the September Fiscal Officer's report:

SEPTEMBER LIST OF BILLS PAID: \$ 443,934.20

SEPTEMBER FINANCIAL STATEMENT: YTD

	RECEIPTS	EXPENDITURES	BALANCES
General Fund	\$4,393,773.70	\$5,209,182.92	\$ 3,585,645.14
Grants	0.00	0.00	0.00
Capital Projects Fund	\$1,375,214.58	\$171,720.47	\$2,035,469.64
Building Construction	0.00	0.00	0.00
Computer Information	0.00	\$13,769.43	\$220,851.02
Eastlake Coal Plant	0.00	0.00	\$35,233.00
Fiduciary Fund - Worrallo	\$ 1.70	0.00	\$16,990.03
TOTALS	\$5,768,989.98	\$5,394,672.82	\$5,894,188.83
SEPTEMBER INVESTMENTS:	\$4,441,264.00		

On roll call the following vote was cast: Mr. Buttari, "Yes"; Mrs. Fiorello, "Yes"; Mr. Mackey, "Yes"; Mr. Mausar, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Roseum, "Yes". Motion carried.

Mr. Mackey would like to know where we stand with the budget at the end of the year.

COMMITTEE REPORTS

AUDIT (Petruccio, Roseum, Vacant)

BUILDING (Mausar, Buttari, Vacant)

FINANCE & PLANNING (Buttari, Petruccio, Roseum)

Mr. Buttari announced that he had been asked to chair this committee and he accepted it.

PERSONNEL (Petruccio, Mausar, Fiorello)

70

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Monday, October 20, 2014

MOTION 120-14

Mrs. Petruccio moved and Mrs. Roseum seconded that the Board approve the Personnel Actions report.

On roll call the following vote was cast: Mr. Buttari, "Yes"; Mrs. Fiorello, "Yes"; Mr. Mackey, "Yes"; Mr. Mausar, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Roseum, "Yes". Motion carried.

POLICY (Buttari, Fiorello, Roseum)

FACILITIES MANAGER'S REPORT

Willowick

Mr. Johnson reported on the progress of the flood control project.

Willoughby

Inspection of the Willoughby elevator was set for today; however, the inspection was delayed. A new inspection date will need to be set.

Willowick

Mr. Johnson answered questions about issues pertaining to the Willowick roof. The temporary repairs will be done without cost to the library. An additional leak that was not part of the original contract, will cost approximately \$9,500 to repair.

The question arose as to whether there is a way to put more teeth into the contracts to avoid lingering work on projects.

INTERIM DIRECTOR'S REPORT

PLF

The PLF is up 6.3% since last October. However, the year to date total is 3% less from 2013, and 2% less than October, 2012.

The PLF is currently at 1.66% of the General Revenue Fund. The Ohio Library Council has asked Boards of Trustees to pass a resolution to urge the Governor and Ohio General Assembly to restore the PLF to 2.22% of the General Revenue Fund.

MOTION 121-14

Mr. Mausar moved and Mrs. Petruccio seconded that the Board adopt a resolution to urge the Governor and members of the Ohio General Assembly to restore the Public Library Fund (PLF) to

2.22% of the total General Revenue Fund (GRF).

On roll call the following vote was cast: Mr. Buttari, "Yes"; Mrs. Fiorello, "Yes"; Mr. Mackey, "Yes"; Mr. Mausar, "Yes"; Mrs. Petruccio, "Yes"; Mrs. Roseum, "Yes". Motion carried.

71

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Monday, October 20, 2014

Program Trends

Mr. Linderman reported on the increases in attendance at library programs for 2014. Mr. Linderman commended the staff and Ms. Caszatt for their work in preparing and publicizing the library programs. Mr. Linderman also reported on cooperative efforts with the schools and YMCA.

Food For Fines

Food for Fines week was a popular way for patrons to clear fines from their records. 2,007 items were donated to local food pantries, and approximately \$3,000 in fines was waived, with fines cleared on about 1,000 items.

Phone System Progress

Mr. Linderman updated the board on progress with the new phone system.

Ohio Library Council

Mr. Linderman reported on the OLC Convention in Columbus. Ms. Wilson, Mr. Johnson, Mr. Ross, and Ms. Jeter attended it. Ms. Kelly was recently elected to serve on the Action Council of the Northeast Chapter of OLC.

Board Award

The Personnel Committee will determine how the \$1,500 award to a staff member will be awarded.

Employee of the Month

The September employee of the month is Michelle Hudson, our Outreach Associate for her dedication to the Breckenridge Book discussion group and participation in many other community events. She has also consistently maintained the home delivery system.

The board requested an update on the SNAP Project. Suggestions for groups to help with this were South High Key Club, Senior Centers, and elementary school teachers.

Mr. Mackey would like to have Mr. Garrison speak to the board about his work with delinquents.

COMMUNICATIONS

OLD BUSINESS

MOTION 122-14

Mrs. Fiorello moved and Mr. Mausar seconded that the Board accept the resignation of Mr. Kayser from the Board of Trustees.

On roll call the following vote was cast: Mr. Buttari, “Yes”; Mrs. Fiorello, “Yes”; Mr. Mackey, “Yes”; Mr. Mausar, “Yes”; Mrs. Petruccio, “Yes”; Mrs. Roseum, “Yes”. Motion carried.

72

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Regular Meeting of the Board of Trustees

Monday, October 20, 2014

Mr. Linderman was instructed to invite Mr. Ross to talk to the board again. There is no other recommendation pertaining to payment of the Ross Elevator invoices at this time.

NEW BUSINESS

Mrs. Roseum explained the purpose of the new School of Innovation and how it will function. There will be an open house from 6:30 – 8:00 p.m., October 29, 2014 if any board members or library staff are interested in attending it.

NEXT MEETING, Monday, November 17, 2014 p.m., Willoughby Library Meeting Room

MOTION 123-14

Mrs. Petruccio moved and Mrs. Roseum seconded that the Board adjourn into Executive Session to discuss selection and hiring of the new director and selection of new board member at 8:03 p.m.

On roll call the following vote was cast: Mr. Buttari, “Yes”; Mrs. Fiorello, “Yes”; Mr. Mackey, “Yes”; Mr. Mausar, “Yes”; Mrs. Petruccio, “Yes”; Mrs. Roseum, “Yes”. Motion carried.

MOTION 124-14

Mr. Mausar moved and Mrs. Petruccio seconded that the Board return from executive session at 8:32 p.m.

On roll call the following vote was cast: Mr. Buttari, “Yes”; Mrs. Fiorello, “Yes”; Mr. Mackey, “Yes”; Mr. Mausar, “Yes”; Mrs. Petruccio, “Yes”; Mrs. Roseum, “Yes”. Motion carried.

ADJOURNMENT

MOTION 125-14

Mrs. Petruccio moved and Mr. Mausar seconded that the Board adjourn the meeting at 8:33 p.m.

On roll call the following vote was cast: All “Ayes.” Motion carried.

Respectfully submitted,

Board President

Secretary