

WILLOUGHBY-EASTLAKE PUBLIC LIBRARY Special Meeting of the Board of Trustees,  
Wednesday, August 14, 2013, Willoughby Library Meeting Room, 7:00 p.m.

~~SECRETARY'S REPORT~~ deleted Sept 16, 2013 Board Meeting

## **CALL TO ORDER**

Present: Mrs. Fiorello, Mr. Kaiser, Mr. Mackey, Mrs. Petruccio, Mr. Plecnik

Absent: Mr. Mausar, Mrs. Stevens

Also Present: Mr. Linderman, Ms. Simmons, Ms. Rogers

Citizens Present: Christine Whitlow; Ann Marie Cindric; Devon Turchon, News-Herald

The meeting was called to order by President Mackey at 7:00 p.m.

### **Citizen's Comment**

Ms. Whitlow, representing the Union, stated concerns the bargaining unit staff had about moving the Administration Office to another building. Mr. Mackey addressed those concerns, and explained the necessity of relocating to another building. He, along with Mr. Linderman, will be available to talk to staff, if necessary.

## **REVIEW OF LEASE FOR LIBRARY OFFICES**

The County Prosecutor reviewed the lease for office space with Marous Herald LLC and identified issues to address prior to signing it. Board members raised additional issues that need to be addressed in the lease.

### **MOTION 90-13**

Mrs. Petruccio moved and Mrs. Fiorello seconded that the Board accept the lease with Marous Herald LLC for office space in Suite F at 38879 Mentor Avenue in Willoughby, Ohio for a period of 24 months, effective September 1, 2013 to August 31, 2015, in the amount of \$29,964.00/year in monthly installments of \$2,497.00 with the provisions and modifications that the Board requested.

On roll call the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Kaiser, "Yes"; Mr. Mackey, "Yes"; Mr. Mausar, Absent; Mrs. Petruccio, "Yes"; Mr. Plecnik, "Yes"; Mrs. Stevens, Absent. Motion carried.

## **EMERGENCY CONSTRUCTION PROJECT**

Mr. Linderman explained that the lower bid did not include all the work, that may involve several change orders that will increase the cost of the project. The bid package with the John G. Johnson Company is more complete, and should avoid additional costs. The Board raised several issues, and Mr. Linderman will get back to Mr. Mackey regarding the resolution of the issues.

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MOTION 91-13

Mrs. Petruccio moved and Mr. Kayser seconded that the Board approve the emergency construction project with John G. Johnson Construction Company in the amount of \$22,270.00 to temporarily relocate the Technical Services and Interlibrary Loan Departments to the Upper Level of the Willowick Library pending the resolution of issues the Board raised.

On roll call the following vote was cast: Mrs. Fiorello, "Yes"; Mr. Kaiser, "Yes"; Mr. Mackey, "Yes"; Mr. Mausear, Absent; Mrs. Petruccio, "Yes"; Mr. Plecnik, "Yes"; Mrs. Stevens, Absent. Motion carried.

MOTION 92-13

Mrs. Petruccio moved and Mrs. Fiorello seconded that the Board adjourn the meeting at 7:35 p.m.

On roll call the following vote was cast: All Ayes. Motion carried.

Respectfully submitted,

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Board President

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Board Secretary